



RBN KGOTLA FAMILY DATA COLLECTION FORM (2026)

FORM REFERENCE _____ (OFFICE ONLY)

WHO FILLS THIS IN? The head of the household, or a responsible adult family member. Your KGOTLA KHUDUTHAMAGA (SECRETARY) will help you, free of charge.

BEFORE YOU START, COLLECT: The ID book or card of EVERY person you will list · the birth certificate of any child with no ID yet · a black or blue pen. WRITE IN CAPITAL LETTERS, ONE DIGIT PER BLOCK.

ATTACH AN ID OR BIRTH CERTIFICATE COPY for every person listed. Missing copies will delay your registration.

1. Do NOT repeat yourself or your spouse in the tables below. You and your spouse are already recorded in the blocks above. The tables are for everybody else in the family.

2. Number every person, then use those numbers. The FATHER, MOTHER and SPOUSE columns take a ROW NUMBER from this same list — not a name.

3. List a person even if they have passed away, or have moved away. The family line runs through them. Where they live now is asked separately.

4. Start with yourself, or with the original stand occupant. The person entered as HEAD OF HOUSEHOLD above must be either you, or the person this stand was first given to.

KUTLE <i>Ward cluster</i>		KGOSANA <i>Headman</i>		KGOTLA <i>Ward / Council</i>		MOTSE <i>Village</i>	
KAROLO YA MOTSE <i>Section</i>		NOMORO YA SETSHA <i>Stand No.</i>					

HEAD OF HOUSEHOLD (RBN STAND OWNER) *Tlhogo ya lelapa*

ID NUMBER <i>Nomoro ya boitshupo</i>		NAMES <i>Leina</i>		SURNAME <i>Sefane</i>	
MALE / FEMALE: ☐ M ☐ F DECEASED: ☐ Y ☐ N CONTACTS / Nomoro ya mogala: _____					
SPOUSE'S ID NUMBER <i>Molekane — blank if none</i>		SPOUSE NAMES <i>Leina</i>		SURNAME <i>Sefane</i>	
SPOUSE MALE / FEMALE: ☐ M ☐ F SPOUSE CONTACTS: _____					
☐ TICK IF HEAD HAS NO SPOUSE ☐ TICK IF SPOUSE IS DECEASED					

CURRENT RESPONSIBLE PERSON(S) — ☐ TICK IF SAME AS HEAD OF HOUSEHOLD *Mothokomedi wa Lelapa*

PERSON 1 — ID NUMBER <i>Nomoro ya boitshupo</i>		NAMES <i>Leina</i>		SURNAME <i>Sefane</i>	
PERSON 1 MALE / FEMALE: ☐ M ☐ F CONTACTS / Nomoro ya mogala: _____					RELATIONSHIP TO HEAD OF HOUSEHOLD: _____
PERSON 2 — ID NUMBER <i>Only if there is a second responsible person</i>		NAMES <i>Leina</i>		SURNAME <i>Sefane</i>	
PERSON 2 MALE / FEMALE: ☐ M ☐ F CONTACTS / Nomoro ya mogala: _____					RELATIONSHIP TO HEAD OF HOUSEHOLD: _____
☐ TICK IF THERE IS ONLY ONE RESPONSIBLE PERSON					

FAMILY INFORMATION — EVERYONE ELSE IN THE FAMILY (do not repeat the head or spouse recorded above) *Maloko a mangwe a lelapa*

RELATIONSHIP TO HEAD OF HOUSEHOLD — write the WORD <i>Use ONE of these words. Do not use numbers.</i> CHILDREN table: SON · DAUGHTER · FOSTER/ADOPTED CHILD OTHER FAMILY table: GRANDCHILD · GREAT-GRANDCHILD · PARENT · SIBLING · IN-LAW · OTHER OTHER — if none of these fit, write what the person is to you.	PARENT AND SPOUSE COLUMNS — the heart of this form Write the ROW NUMBER of that person's father, mother and spouse from this same list. SPOUSE: always a ROW NUMBER, never an ID. If not on the form yet, add them to the OTHER FAMILY table first. If you truly do not know, write UNKNOWN — never leave it blank. A dash (—) means it does not apply.	MARITAL STATUS — write the LETTER S = Single M = Married D = Divorced W = Widowed CURRENT RBN KGOTLA / NON-RBN KGOTLA: if this person belongs to a different Kgotla, write it. If they are not a Mofokeng, write NOT MOFOKENG. Otherwise leave blank.
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CHILDREN OF THE HEAD OF HOUSEHOLD *Bana ba tlhogo ya lelapa*

NO.	NAMES	SURNAME	M/F	ID NUMBER — ONE DIGIT IN EACH BLOCK (no ID yet? write the DATE OF BIRTH here)	RELATIONSHIP TO HEAD (word)	MARITAL STATUS	DECEASED (Y/N)	LIVES HERE (Y/N)	CURRENT RBN KGOTLA / NON-RBN KGOTLA (if applicable)	CONTACTS
1	THABO JOHN (EXAMPLE)	MOLEFE	M	6 3 1 2 1 5 5 7 5 8 0 8 2	SON	M	N	Y		082 111 2222
2	TEBOGO (EXAMPLE)	MAGANO	F	9 7 1 0 1 1 3 3 4 5 0 8 4	DAUGHTER	M	N	N	NON-RBN KGOTLA	076 222 3333
1										
2										
3										
4										
5										
6										
7										
8										
9										
10										



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DESCENDANTS OF THE HEAD Ditlogolo tsa tlhogo ya lelapa																											
NO.	NAMES	SURNAME	M/F	ID NUMBER — ONE DIGIT IN EACH BLOCK (no ID yet? write the DATE OF BIRTH here)																RELATIONSHIP TO HEAD (word)	PARENT — ROW NO. IN THIS LIST		DECEASED (Y/N)	LIVES HERE (Y/N)	OTHER KGOTLA (if applicable)	CONTACTS	
																					FATHER	MOTHER					
11	KATLEGO (EXAMPLE)	MOLEFE	M	1	5	0	3	0	7	4	4	5	5	0	8	1	GRANDCHILD	—	2	N	Y						
12	LERATO (EXAMPLE)	MOLEFE	F	2	2	0	1	0	1	5	5	6	6	0	8	9	GREAT-GRANDCHILD	11	—	N	Y						
11																											
12																											
13																											
14																											
15																											
16																											
17																											
18																											
19																											
20																											

OTHER FAMILY MEMBERS STAYING AT THE STAND Maloko a mangwe a lelapa a a nnang mo setsheng																											
NO.	NAMES	SURNAME	M/F	ID NUMBER — ONE DIGIT IN EACH BLOCK (no ID yet? write the DATE OF BIRTH here)																RELATIONSHIP TO HEAD (word)	LIVES HERE (Y/N)	OTHER KGOTLA (if applicable)	CONTACTS				
21	NEO (EXAMPLE)	DIALE	F	9	0	0	7	1	2	4	4	5	5	0	8	3	IN-LAW	Y									
21																											
22																											
23																											
24																											
25																											

PURPOSE, DECLARATION AND CONSENT Maikaelelo le tumelo	
PURPOSE. The Royal Bafokeng Nation is building an accurate register of its members and their family lines, replacing the old "blue books". The register establishes who is a member of the Nation, confirms rights to a stand and to succession, and administers benefits such as study loans, SMME verification and burial support. WHY WE ASK ABOUT PARENTS AND MARRIAGE. Membership is determined in terms of RBN custom, which takes account of a person's family line and of who they are married to. You are not asked to say whether you are a member — the register establishes that from the family line you record here. YOUR RIGHTS. Responsible party: Royal Bafokeng Administration, Civic Centre, Phokeng. You may ask to see your information and ask for it to be corrected. It is kept while you remain registered, is not sold, and is not given to anyone else unless the law requires it. DECLARATION AND CONSENT. I declare that the information on this form is true and correct as far as I know, and I understand that leaving out a family member, or giving false information, is a false declaration. I agree that the RBA may use this information for the purposes above. I confirm that I am the parent or legal guardian of every child under 18 listed on this form, or that I have their parent's or guardian's permission to give their information.	FOR OFFICE USE ONLY — DO NOT WRITE IN THIS BOX RECEIVED BY (KGOTLA SECRETARY): _____ DATE RECEIVED: _____ ID / BIRTH CERT COPIES: ☐ ALL ☐ SOME ☐ NONE VERIFIED BY KGOSANA: _____ DATE VERIFIED: _____ STAMP: _____ CAPTURED BY: _____ DATE: _____ SYSTEM FAMILY NO: _____ ☐ VERIFIED ☐ UNVERIFIED

NB: THE FORM MUST BE ACCOMPANIED BY A COPY OF THE IDENTITY OR BIRTH CERTIFICATE DOCUMENTS OF ALL MEMBERS.